

# Urban/Hometown Green Team Program



## 2025 GRANT APPLICATION

Deadline Date: February 18, 2025 by 11:59pm

SEND COMPLETED APPLICATION TO: [greenteam@gov.mb.ca](mailto:greenteam@gov.mb.ca)

### SECTION A – APPLICANT INFORMATION

1. Applicant Type

2. Name of Applicant

(Legal Name of Organization): \_\_\_\_\_

3. Operating Name of Applicant:

(if different from above) \_\_\_\_\_

4. Organization Mailing Address

Street or P.O. Box: \_\_\_\_\_

City or Town: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email (if available): \_\_\_\_\_

**PROJECTS LOCATED IN WINNIPEG** - Please indicate if your project will take place in any of the following neighbourhoods (check all that apply).

Centennial

Central Park

Chalmers

Daniel McIntyre

Dufferin

Lord Selkirk Park

Point Douglas

St. John's

St. Matthews

Spence

West Alexander

West Broadway

William Whyte

5. Contact Information:

Primary Project Contact

Secondary Contact

Name:

\_\_\_\_\_

\_\_\_\_\_

Position Title:

\_\_\_\_\_

\_\_\_\_\_

Phone Number(s):

\_\_\_\_\_

\_\_\_\_\_

Email:

\_\_\_\_\_

\_\_\_\_\_

6. Canada Revenue Agency Business #: \_\_\_\_\_

7. Workers' Compensation Account #: \_\_\_\_\_

OR

Our organization will open a Workers' Compensation account if approved for funding:

8. How many employees does the Applicant have?

(part and full-time employees, excluding Green Team funded employees)

50 or less

51-499

500 or more

**SECTION B – PROJECT INFORMATION**

1. **PROJECT TITLE** \_\_\_\_\_

2. **PROJECT LOCATION(S)**  
*(if different than mailing address):* \_\_\_\_\_

3. Provide a summary of the project(s), listing specific job tasks of the Green Team employee(s) related to the project(s): *(limit 1000 characters)*

4. Describe how this project will build leadership and employment skills for the Green Team employee(s) as well as the training and supervision that will be provided:

Leadership and employment skills: *(limit 800 characters)*

Training: *(limit 300 characters)*

Supervision: *(limit 300 characters)*

**COMMUNITY NEED AND BENEFIT**

5. Describe why your project is important to your community/neighbourhood and how it helps build safe, healthy, communities where individuals, children, youth and/or families can thrive. *(limit 500 characters)*

6. Describe who will benefit from the project: *(e.g. specific interest group, neighbourhood, community, municipality or region)*

<b>List all groups that will benefit from the project</b> (e.g. children, youth, seniors, ethnocultural groups, Indigenous peoples, people experiencing homelessness, etc.)	<b>List all communities/geographic areas that will benefit from the project</b>

7. Will your project include any specific activities that align with Government Priorities, such as Diversity, Equity, Inclusion, Accessibility, Anti-Racism and/or Indigenous Reconciliation? If so, please describe the activities. *(limit 300 characters)*

**PROJECT PARTNERS**

8. *How will you collaborate with volunteers and other organizations in your community/neighbourhood who support this project to maximize impact? (limit 300 characters)*

9. List your partners and their contribution that are specific to this project. *(e.g. gift/services in kind, administrative or technical support) Note: Financial/funding partners to be listed under Section C on page (limit 300 characters)*

**Partner Organization Name**

**Partner Organization Contribution**

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**SECTION C – FUNDING REQUESTED**

**1. EMPLOYEES**

- How many Green Team employees are expected to be hired to work on the project(s)? **NOTE:** If an employee is expected to be hired on both a part-time and on a full-time basis, list them under one area only that is most applicable.

**Total # of full-time employee(s) expected to be hired** (*maximum 40 hours per week*):

**Total # of part-time employee(s) expected to be hired** (*maximum 24 hours per week*):

**2. WAGE COSTS**

- Complete the table below. The table will auto-calculate wage costs and Canadian Pension Plan (CPP)/ Employment Insurance (EI) allowances based on the applicant type.
- **Municipal governments-** 50% of eligible employment costs up to \$7.90/hour x 4% vacation pay +CPP/EI remittances (approx. 7.6% of eligible wages)
- **Northern Affairs Community Councils, Non-Profit Organizations and Education Authorities-** 100% of eligible employment costs up to \$15.80/hour (minimum wage rate) x 4% vacation pay + CPP/EI remittances (approx. 7.6% of minimum wages)

Applicant Type	Total Hours Requested May- Sept.	Total Wages Request

*\*Total Hours Requested= Number of employees x hours/employee\**  
*Example: 3 employees x 200 hours (from May -September) = 600 Total Hours Requested*

**3. SUPPORT COSTS**

- Support costs may be used to reimburse approved employers for expenses such as: criminal record and child abuse registry checks; personal protective equipment; project materials; and Workers’ Compensation coverage.
- **Municipal governments** may request a maximum of \$125 per Green Team employee expected to be hired (full-time or part-time).
- **Northern Affairs Community Councils, non-profit organizations and education authorities** may request a maximum of \$250 per Green Team employee expected to be hired (full-time or part-time).

Support Costs <i>(list anticipated expenses)</i>	Total Support Costs Requested

**4. TOTAL FUNDING REQUESTED**

- Municipal governments may request a maximum of \$75,000 per Applicant.
- Northern Affairs Community Councils, non-profit organizations and education authorities may request a maximum of \$150,000 per Applicant.

**Total funding requested for wage costs and support costs listed above:**

**5. OTHER FUNDING SOURCES**

- List any other provincial or federal government grants you have applied for to support this project.

**Name of other grants you applied for (if any):**

**What are the funds being used for?**

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**SECTION D - CERTIFICATION**

If this Application is approved, the Applicant will be bound by and must comply with the Urban/Hometown Green Team Program Guidelines, a copy of which is available at [www.manitobago.ca](http://www.manitobago.ca), and which is incorporated into this Application form by reference.

If this application is approved, Manitoba will prepare a letter of agreement setting out the terms and conditions of funding and will provide same to the Applicant. The Applicant must sign and return the letter of agreement to Manitoba in order to receive funding.

I understand that signing or typing my name below constitutes a legal signature. I hereby certify that:

- I am an authorized representatives of the Applicant, and have authority to bind it;
- the information set out in this Application is to the best of my knowledge accurate and complete;
- the Applicant shall provide further information and document(s) to the Program as requested; and
- if this Application is approved, the Applicant shall carry out the project(s) as described herein, and in accordance with the Urban/Hometown Green Team Program Guidelines, which I have had an opportunity to review.

**Signatures of Applicant’s authorized representatives (two signatures required):**

**Name of Authorized Representative**

**Name of Authorized Representative**

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**Position Title**

**Position Title**

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**Signature**

**Signature**

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**Date**

**Date**

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*The Applicant’s personal information is protected by the protection of privacy provisions of The Freedom of Information and Protection of Privacy Act (FIPPA) and The Personal Information Protection and Electronic Documents Act (PIPEDA). The personal information is being collected for the Program administration of the Urban/Hometown Green Team Program offered by Manitoba Municipal and Northern Relations. This collection is authorized under Section 36(1)(b) of The Freedom of Information and Protection of Privacy Act as it is directly related to and necessary for participation in this Program. The personal information may be disclosed only if there is legislative authority for doing so, or if the Applicant consents. If you have any questions about the collection, use or disclosure of your personal information, please contact the Department at [greenteam@gov.mb.ca](mailto:greenteam@gov.mb.ca) or at (204) 945-3379.*

**Following the completion and signing of the application, please send to [greenteam@gov.mb.ca](mailto:greenteam@gov.mb.ca)**